

LTBB ELECTION BOARD

MONDAY, JULY 7TH, 2008

MINUTES

CALL TO ORDER

Meeting was called to order by the Vice-Chairperson, Eleanor Barber at 6 p.m.

ROLL CALL

Denise Petoskey, Chairperson	Excused
Eleanor Barber, Vice-Chairperson	Present
Carol Quinones, Secretary/Treasurer	Present
Alice Hughes, Board Member	Present
Martin VanDeCar, Board Member	Present

APPROVAL OF AGENDA

Motion made by Martin, supported by Alice to approve this meeting's agenda as written and presented. Motion read back by the Secretary. 4 yeas 1 absent (Denise) Motion carried.

APPROVAL OF MINUTES

Motion made by Alice, supported by Martin to approve the minutes of June 20th, 2008 as corrected by adding two LLs to Barry Crowell name and by correcting the spelling of gaps. Motion read back by the Secretary. 4 yeas 1 absent (Denise) Motion carried.

OFFICERS' REPORTS

VICE-CHAIRPERSON

Eleanor reported that she has her name and phone number for the contact person at the Conway Post Office. They still had Rosanna Givens listed as the contact person. We received two voter registration forms and the phone bill. We have a balance of \$1, 040.60 in our postal account. Ray Kiogima asked her about his Voter Registration Card. She told him she would check on getting him a replacement card.

Motion made by Carol, supported by Alice to accept the verbal and written report of the Vice-Chairperson. Motion read back by the Secretary. 3 yeas 1 abstained (Eleanor) 1 absent (Denise) Motion carried.

SECRETARY/TREASURER

Carol reported that she received a call asking her if she would be attending the Odawa for Change meeting in Grand Rapids on the 12th of July. She received a couple of phone calls asking for information on Enrollment and Education issues and she gave them the phone numbers to those offices. She worked on her assignment for the procedures manual and prepared the information for this meeting.

Motion made by Martin, supported by Eleanor to accept the verbal and written report of the Secretary/Treasurer. Motion read back by the Secretary. 3 yeas 1 abstained (Carol) 1 absent (Denise) Motion carried.

OLD BUSINESS

1. Registered Voter Up-date-----1,165 as of July 7th, 2008
2. Office Space
3. Procedures Manual

Motion made by Martin, supported by Alice to table action on items 2 and 3 until the next meeting on July 21st. Motion read back by the Secretary, 4 yeas 1 absent (Denise) Motion carried.

We had a discussion on how to organize the assignments that were given at the last meeting. We also discussed the possibility of printing a Voter Registration Card automatically once the information is entered into our system. We will ask Denise to contact Terry Rainey to see if our system can handle such an operation. We also discussed the need to do another mailing to non registered voters, especially those who have turned eighteen since our last mailing. We also discussed what we need to do to star getting ready for the Call to Election information that will be sent out in January 2009. There are going to be some changes in the type of information that will be required from the candidates.

ANNOUNCE THE DATE OF THE NEXT MEETING/WORK SESSION
MONDAY, JULY 21, 2008 at 6 p.m.

ADJOURNMENT

Motion made by Alice, supported by Martin to adjourn the meeting at _____p.m. 4 yeas 1 absent (Denise) Motion carried.

Minutes approved as written and presented_____

Minutes approved as corrected/amended_____

Carol Quinones, Secretary/Treasurer